

7a  
07/12/16



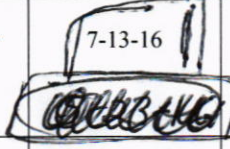
**HUMAN RESOURCES DEPARTMENT**  
**MEMORANDUM OF PERSONNEL TRANSACTIONS**

**DATE:** July 12, 2016

**\* PERSONNEL ACTION CODE:**

A - Appointment	R - Reclassification
T - Transfer	E - End of Probation
P - Promotion	S - Separation
D - Demotion	O - Other

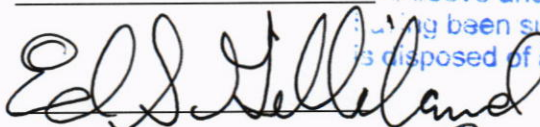
**TO: WOODBURY COUNTY BOARD OF SUPERVISORS**

NAME	DEPARTMENT	EFFECTIVE DATE	JOB TITLE	SALARY REQUESTED	% INCREASE	*	REMARKS
Tuttle, Erica 	County Treasurer 	7-13-16 	Percentage Deputy (55%)	\$45,163.44/year (\$21.63/hour)	20%=\$3.69/hr	P	Promotion from Senior Clerk to Percentage Deputy.
Downs, Sasha	County Attorney	7-18-16	Legal Secretary III	\$19.70/hour	9%=\$1.76/hr	P	Promotion from Senior Clerk to Legal Secretary III.
Groenhagen, Devin	County Sheriff	8-01-16	Civilian Jailer	\$18.00/hour		A	Job Vacancy Posted 5-11-16. Entry Level Salary: \$18.00/hour
Chapple, Brandon	County Sheriff	8-12-16	Civilian Jailer	\$18.00/hour		A	Job Vacancy Posted 5-11-16. Entry Level Salary: \$18.00/hour.

**APPROVED BY BOARD DATE:**



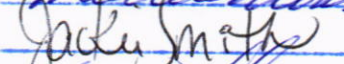
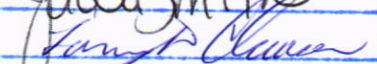
**ED GILLILAND, HR DIRECTOR:**

The above and foregoing having been submitted is disposed of as follows:



**VOTE**

**JUL 12 2016**

OK 	NO
OK 	NO
OK 	NO
OK 	NO
OK	NO

**WOODBURY COUNTY**  
**HUMAN RESOURCES DEPARTMENT**

**TO:** Board of Supervisors and the Taxpayers of Woodbury County  
**FROM:** Ed Gilliland, Human Resources Director  
**SUBJECT:** Memorandum of Personnel Transactions  
**DATE:** July 12, 2016

For the July 12, 2016 meeting of the Board of Supervisors and the Taxpayers of Woodbury County the Memorandum of Personnel Transactions will include:

- 1) County Treasurer Sr. Clerk to Percentage Deputy, Promotion.
- 2) County Attorney Legal Secretary III, Promotion.
- 3) County Sheriff (2) Civilian Jailers, Appointments.

Ed G

Thank you